

---

**Report to:** Transport & Infrastructure Scrutiny Committee

**Date:** 22 September 2023

**Subject:** **Transport & Infrastructure Scrutiny Work Programme 2023/24**

---

**Director:** Alan Reiss, Chief Operating Officer

**Author:** Hannah Scales, Scrutiny Support Officer

---

## **1. Purpose of this report**

- 1.1 To discuss and agree the Transport & Infrastructure Scrutiny Work Programme for 2023/24.
- 1.2 To consider any additional agenda items, formal referrals to scrutiny, reviews, call in, and any other tasks, issues or matters the Committee resolves to undertake or consider further.

## **2. Information**

### **Transport & Infrastructure Scrutiny Work Programme 2023/24**

- 2.1 The Work Programme is set at the beginning of the year and is considered at each meeting; it can be amended as the year progresses. It outlines the work the Transport & Infrastructure Scrutiny Committee has agreed to undertake, investigate, and focus on in the municipal year (June 2023 – June 2024) within the resources, remit, and powers available.
- 2.2 This year the Work Programme was set over the summer following an initial work planning meeting between Members in July, and subsequent discussions between the Scrutiny Chairs / Deputies, Scrutiny Members, scrutiny officers and the lead directors and officers for each committee. During discussions, amongst other things, they considered:
  - The Committee's remit and terms of reference
  - Combined Authority's main strategic priorities and the Mayors Pledges
  - The committee's work last year and what should be rolled over
  - Major ongoing and upcoming challenges for West Yorkshire residents
  - Members' areas of expertise and interests
  - The number of meetings: three, excluding Mayors Question Time, each being two hours long

- 2.3 The resultant draft work programme is attached at **Appendix 1** for amendment and/or confirmation.

### **Referrals to scrutiny**

- 2.4 Under Scrutiny Standing Order 7, any Scrutiny Member, any Combined Authority Member, or any elected Member of a West Yorkshire council (or the City of York Council) may formally refer a matter to the Committee for consideration. The referral must be in writing to the Statutory Scrutiny Officer. The Committee must then consider and discuss the referral and respond to the referrer explaining whether or not it will consider the matter further and why.
- 2.5 There are no formal referrals for this committee to consider.

### **Key decisions and call in**

- 2.6 Scrutiny members may call in any decision of the Mayor, Combined Authority, a decision-making committee, and any key decisions taken by an officer (with the exception of urgent decisions). Key decisions are defined as any decision incurring a financial cost or saving of £1 million or more, or a decision likely to have a significant effect on two or more wards.
- 2.7 Decision-makers have two days to publish notice of a decision, at which point scrutiny members have five working days to call in the decision, delaying its implementation, and formally requiring the decision maker to reconsider.
- 2.8 Any five members of a scrutiny Committee – including at least one member from two different constituent councils (West Yorkshire) – may call-in a decision by notifying the Statutory Scrutiny Officer in writing by 4.00 pm on the fifth working day following publication of a decision notice. The relevant scrutiny committee then has 14 days to scrutinise the decision and make recommendations. Further information is set out in Scrutiny Standing Order 14.
- 2.9 The latest key decisions and forward plans of key decisions are published and available for viewing on the [key decisions section of the Combined Authority's website](#).

### **Actions for the Statutory Scrutiny Officer**

- 2.10 As outlined in Scrutiny Standing Order 17, the statutory scrutiny officer provides support to a scrutiny committee's work programme and all scrutiny members in exercising their scrutiny duties and fulfilling their objectives.

## **3. Tackling the Climate Emergency Implications**

- 3.1 There are no climate emergency implications directly arising from this report.

#### **4. Inclusive Growth Implications**

4.1 There are no inclusive growth implications directly arising from this report.

#### **5. Financial Implications**

5.1 There are no financial implications directly arising from this report.

#### **6. Legal Implications**

6.1 There are no legal implications directly arising from this report.

#### **7. Staffing Implications**

7.1 There are no staffing implications directly arising from this report.

#### **8. External Consultees**

8.1 No external consultations have been undertaken.

#### **9. Recommendations**

9.1 That the Committee discusses and agrees the Transport & Infrastructure Scrutiny Work Programme for 2023/24.

#### **10. Background Documents**

10.1 None.

#### **11. Appendices**

11.1 Appendix 1 – Transport & Infrastructure Scrutiny Work Programme.